



WASATCH INTEGRATED WASTE MANAGEMENT DISTRICT

Minutes of the meeting of the Administrative Control Board of Wasatch Integrated Waste Management District held September 7, 2022 at 5:00 p.m. at Wasatch Integrated Waste Management District's Davis Material Recovery and Transfer Facility, 3404 North 650 East, Layton, Utah 84041.

Conducting: Board Chair, Commissioner Bob Stevenson

ADMINISTRATIVE CONTROL BOARD PRESENT:

Chair, Commissioner Bob Stevenson, Davis County
Board Vice-Chair, Mayor Joy Petro, Layton
Secretary, Mayor Clark Wilkinson, Centerville
Mayor Brandon Stanger, Clinton
Commissioner Randy Elliott, Davis County
Commissioner Lorene Kamalu, Davis County
Mayor John Pohlman, Fruit Heights
Commissioner Mike Newton, Morgan County

Mayor Brian Horrocks, North Salt Lake
Mayor Rod Westbroek, South Weber
Council Member Chad Bangerter, Sunset
Council Member Jordan Savage, Syracuse
Council Member James Bruhn, West Bountiful
Mayor Brian Vincent, West Point
Council Member Wally Larrabee, Woods Cross

ADMINISTRATIVE CONTROL BOARD MEMBERS EXCUSED FROM ATTENDING:

Council Member Tim Roper, Clearfield
Mayor Brett Anderson, Farmington

Mayor Tami Tran, Kaysville
Member Tony London, Morgan

STAFF PRESENT:

Nathan Rich, Executive Director
Adam Hacker, Accounting Manager
Preston Lee, Operations Manager
Todd Quinley, Purchasing Manager
Jesse Simonsen, Landfill Manager
Chad Staples, MRF Superintendent
Dan Ramos, Safety Superintendant
Juli McIntosh, Clerk

VISITORS:

Larry Jenkins, Kirton McConkie

Notice of time, place, and agenda of the meeting was sent to the Salt Lake Tribune, Deseret News, Morgan County News, and Standard Examiner newspapers on September 2, 2022. Notice of time, place, and agenda of the meeting was sent to each member of the Administrative Control Board via e-mail and posted at Wasatch Integrated Waste Management District Administrative Offices on September 2, 2022.

Welcome

Board Chair, Commissioner Bob Stevenson, welcomed board members, staff, and visitors to the meeting.

Chairman Stevenson welcomed newly hired staff employee, Penny Hobbs, HR Generalist. Ms. Hobbs introduced herself.

Minutes Approval

Chairman Stevenson presented minutes of the June 1, 2022 board meeting to the board for approval.

Upon motion duly made and seconded, minutes for the June 1, 2022 board meeting were approved. Chairman Stevenson, Vice-Chair Mayor Joy Petro, Secretary Mayor Clark Wilkinson, Mayor Brandon Stanger, Commissioner Lorene Kamalu, Mayor John Pohlman, Commissioner Mike Newton, Mayor Brian Horrocks, Mayor Rod Westbroek, Council Member Chad Bangerter, Council Member James Bruhn, Mayor Brian Vincent, and Council Member Wally Larrabee voted yea. Voting in favor of said motion was unanimous.

Public Comment Period

There was no public comment.

Financial Report

Mr. Adam Hacker presented the financial report and Disbursement Review May and June 2022. Checks over \$26,000 represented 76 percent of disbursements and totaled \$2,603,501.54. Disbursements totaled \$3,417,145,30 overall.

Upon motion duly made and seconded, disbursements were approved. Chairman Stevenson, Vice-Chair Mayor Joy Petro, Secretary Mayor Clark Wilkinson, Mayor Brandon Stanger, Commissioner Lorene Kamalu, Mayor John Pohlman, Commissioner Mike Newton, Mayor Brian Horrocks, Mayor Rod Westbroek, Council Member Chad Bangerter, Council Member James Bruhn, Mayor Brian Vincent, and Council Member Wally Larrabee voted yea. Voting in favor of said motion was unanimous.

Mr. Hacker reported that the URS year end adjustment, as of June 30, 2022, was significant.

Director's Update

Mr. Rich reported on suspension of the second shift at the MRF, effective August 29, 2022. This change in operations was made in response to several factors including the recent downturn in pricing for recovered recyclables, difficulty staffing swing and overnight shifts, and the lack of markets for organics recovered while processing municipal solid waste (MSW). This change will insure the District maintains a secure financial position while development of markets for organic materials and engineered fuel continue and the 20 year Solid Waste Management Plan is finalized over the next few months. This change has been well received at the facility and there has been no forced reduction in District employees.

In response to a question, Mr. Rich confirmed that going forward the MRF will process little if any MSW from household pickup.

The District continues to engage with Wasatch Resource Recovery (WRR) to develop options to improve the quality of our minus 2 inch organic fraction to make it attractive as anaerobic digester feedstock.

Most recently, Wasatch has jointly engaged Jacobs Engineering to evaluate existing facilities and potential technologies at both Wasatch and WRR to determine project technical feasibility and provide a business case evaluation of the project. That work is currently in a draft form. Mr. Rich attached a graphic and table which were presented at the most recent workshop on August 30, 2022. While the project is technically feasible it would require substantial additional investment at both facilities and provide marginal financial performance.

The District continues to ship engineered fuel feedstock to the cement plant at Devil's Slide and anticipate being able to satisfy the current demand for fuel operating the MRF on a single shift while processing commingled recyclables and some MSW. Devil's Slide is pursuing the installation of main burner capability for alternative fuel which would dramatically increase the amount of non-recyclable plastic and paper Wasatch could divert from the MRF.

Teho Group has begun construction at the landfill to install equipment to utilize currently flared landfill gas to generate power, which will be used for computing and data storage, on site. The Teho contracts terminate in January 2026 coincident with the contract term of our longstanding landfill gas partner, Ameresco.

The District will be releasing an RFP, in the following weeks, for the development of project(s) for the beneficial use of landfill gas when our current contract expires in 2026. Renewable Natural Gas (RNG) projects currently have substantially higher revenue potential than our current gas-to-electricity project.

WASTECON 2022, will be held in San Diego, California, December 5-8, 2022.

The Utah Association of Special Districts Conference, will be held in Layton, November 1-3, 2022

Committee Meetings were last held on August 30 and 31, 2022. Committee meetings are next scheduled for September 27 and 28, 2022.

BHI, Vernal, has completed construction of the Stage C Final Cover and Phase IV Liner projects at the Davis Landfill and approval was received from the Division of Waste Management and Radiation Control to begin using the cell for waste disposal on July 20, 2022. While the project did go well beyond schedule, it was completed within budget with good quality. Active landfilling operations have been moved into Phase IV.

An RFP has been issued for the placement of Stage D Final Cover at the Davis Landfill. This project will place final cover and extend gas collection systems in the Phase V area of the landfill, which is highly visible from Greyhawk Park in Layton. The project will be completed by early spring and will substantially reduce visibility of active landfilling operations and impact to the surrounding community.

Mattress Recycling operations have been well received by customers. Our contractor, RecycleIt, has been able to recycle around 2,000 mattresses per month.

The recent increase in the small load flat fee from \$5 to \$10 has been well received.

Mr. Rich informed board members that the Operations Reports for June, July, and August 2022 were attached to the update for their information.

Board members discussed the feasibility of collecting landfill gas, pressurizing and then hauling it to WRR for processing at their facility (quite expensive but possible), Teho and the potential for their bitcoin operations to cause neighbor complaints (facility will be located an adequate distance away from homes), and Teho's desire to be operational by the end of October.

Resolutions

Chairman Stevenson presented Resolution 22-12, Amending Title 2 of the District Code-Personnel Policies to the board for approval.

When District personnel policies were most recently updated in February 2022, sick leave was unintentionally extended to part time employees. Resolution 22-12 corrects that error and further clarifies language regarding sick leave benefits.

Upon motion duly made and seconded, Resolution 22-12 Amending Title 2 of the District Code-Personnel Policies was approved. Chairman Stevenson, Vice-Chair Mayor Joy Petro, Secretary Mayor Clark Wilkinson, Mayor Brandon Stanger, Commissioner Lorene Kamalu, Mayor John Pohlman, Commissioner Mike Newton, Mayor Brian Horrocks, Mayor Rod Westbroek, Council Member Chad Bangerter, Council Member Jordan Savage (arrived at 5:50 p.m.), Council Member James Bruhn, Mayor

Mayor Brian Vincent, and Council Member Wally Larrabee voted yea. Voting in favor of said motion was unanimous.

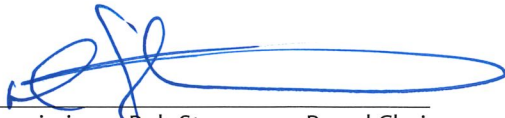
General Business

Wasatch's Christmas Party will be held Saturday, December 17, 2022 at the Timbermine Restaurant in Ogden.

Chairman Stevenson invited any interested board members to participate in the nominating committee to nominated board officers for the 2023 calendar year. He also encouraged any board members interested in serving as a board officer to contact him or Mr. Rich.

Adjournment

Upon motion duly made and seconded, the Administrative Control Board meeting was adjourned at 4:55 p.m. Voting in favor of said motion was unanimous.



Commissioner Bob Stevenson, Board Chair



Nathan Rich, Executive Director